

Policy & Finance (P&F) Committee - P & F Budget
Saltash Town Council
As at 1st March 2022

Account	Actual Received/ Spend 2020/21	EMF Balances B/F 2020/21	To/From Reserves & Budget Virements 2021/22	Budget 2021/22	Actual Received/Spend YTD 2021/22	Actual Funds To Receive/ Available to Date 2021/22	Notes
P&F Operating Income							
P&F Income							
4901 PR Bank Interest Received	5,611	0	0	4,024	2,794	1,230	
4908 PR Misc Income	170	0	0	0	17	(17)	
Total P&F Income	5,780	0	0	4,024	2,811	1,213	
Total P&F Operating Income	5,780	0	0	4,024	2,811	1,213	
P & F Operating Expenditure							
P&F Expenditure							
6200 PF Bank Charges (6200)	735	0	0	1,081	651	430	
6201 PF Audit (6201)	2,500	0	0	3,366	600	2,766	
6202 PF Civic Occasions (including Road Closures) (6202)	1,415	0	4,500	2,500	1,713	5,287	
6203 PF Mayors' Allowance	4,809	0	0	4,838	4,354	484	
6204 PF Councillors' Allowance	2,556	0	0	3,434	0	3,434	
6205 PF Insurance	12,413	0	2,800	22,000	19,701	5,099	
6206 PF Youth Council (6206)	3,000	0	0	4,000	4,000	0	
6208 PF Subscriptions (6208)	3,891	0	0	11,500	12,165	(665)	
6210 PF Community Chest (6210)	5,600	0	0	15,000	4,270	10,730	
6211 PF Website Maintenance (6211)	633	0	500	570	589	481	
6213 PF Councillor Training & Expenses (6213)	735	0	0	2,675	2,130	545	
6214 PF Health & Safety (6214)	5,884	0	1,900	5,644	8,794	(1,250)	
6215 PF Annual Report	0	0	0	450	0	450	
6216 PF Miscellaneous	0	0	0	100	0	100	
6217 PF Data Protection (6217)	55	0	0	100	55	45	
6219 PF Covid 19 H&S Materials & Equipment	13,413	0	1,000	2,500	3,320	180	
6220 PF Festival Fund & Event Expenditure	0	0	15,000	0	5,555	9,445	
6221 PF Town Messenger (6221)	3,957	0	0	4,308	3,000	1,308	
6222 PF Commissioning Youth Work (6222)	40,000	0	3,000	40,000	20,333	22,667	
6224 PF Professional Costs	848	0	0	2,000	1,903	97	
6225 PF Neighbourhood Plan	2,604	0	0	5,030	2,761	2,269	
6226 PF Town Vision Sub Committee	0	0	0	0	0	0	
6502 PF Civic Christmas Event	0	0	0	526	0	526	
6513 PF Twinning	0	0	0	116	0	116	
6514 PF Town Leaflets/ Reprinting	0	0	0	526	0	526	
6516 PF Road Safety Grant	0	0	0	210	0	210	
P&F IT/Office Costs	25,547	0	0	30,853	21,890	8,964	
6417 PF Belle Vue Office Costs	4,142	0	0	0	0	0	
5500 Bad Debt Expense	0	0	0	0	20	(20)	
Total P&F Expenditure	134,736	0	28,700	163,327	117,804	74,223	
P&F Staffing Expenditure							
6652 ST P&R Employers Pension - Monthly Fee	5,300	0	0	5,300	4,860	440	
6659 ST P&R Town Sergeant & Mace Bearer Fees	150	0	0	773	343	430	
6661 ST P&R Finance Consultancy Fees	1,325	0	0	3,000	650	2,350	
P&F Staffing Expenses	719	0	0	2,354	628	1,726	
6656 ST P&R Staff Training	3,485	0	0	4,024	(911)	4,935	
P&F Staffing Costs	289,432	0	(39,230)	338,986	271,040	28,716	
Total P&F Staffing Expenditure	300,411	0	(39,230)	354,437	276,610	38,597	
Total P & F Operating Expenditure	435,148	0	(10,530)	517,764	394,414	112,820	
Total P & F Operating Expenditure	435,148	0	(10,530)	517,764	394,414	112,820	
Total P&F Operating Surplus/ (Deficit)	(429,368)	0	10,530	(513,740)	(391,603)	(111,607)	
P&F EMF Expenditure							
6270 PF EMF Crime Reduction	0	36,950	0	0	0	36,950	
6271 PF EMF Election	0	29,760	0	5,000	23,553	11,207	
6272 PF EMF Robes & Civic Regalia	0	2,000	0	0	0	2,000	
6273 PF EMF Legal Fees	0	7,598	0	0	0	7,598	
6274 PF EMF Internet Redevelopment	6,125	3,400	(500)	2,000	0	4,900	
6275 PF EMF Neighbourhood Plan	915	1,772	0	0	0	1,772	
6277 PF EMF Expenditure transferred to 21/22	0	25,000	(25,000)	0	0	0	
6278 PF EMF CIL Planning Income	0	0	2,810	0	0	2,810	
6279 PF EMF Restart Business Support Gant	0	0	11,000	0	3,420	7,581	
6280 PF EMF Town Vision	0	0	10,000	0	0	10,000	
6370 PF EMF Computer Equipment Renewal	0	7,046	0	15,000	0	22,046	
6694 ST PR EMF Staff Contingency (P&F)	13,117	21,699	39,230	15,000	6,207	69,722	
Total P&F EMF Expenditure	20,157	135,225	37,540	37,000	33,179	176,586	
Total P&F Expenditure (Operational & EMF)	455,305	135,225	27,010	554,764	427,593	289,406	
Total P&F Budget Surplus/ (Deficit)	(449,525)	(135,225)	(27,010)	(550,740)	(424,782)	(288,193)	

Notes

To/From Reserves & Budget Virements 2021/22

- £15,000 vired from 6277 EMF Expenditure 21/22 to 6220 Festival Fund
- £10,000 vired from 6277 EMF Expenditure 21/22 to 6226 Town Vision Sub Committee
- £1,900 vired from General Reserves for H&S Contract
- £1,584 EMF Income Received for CIL Planning Funds
- £12,000 6279 EMF Business Start Up Support Grant Received.
- £10,000 6226 Town Vision now an EMF code 6280
- £39,230 vired from Staffing Costs to 6694 EMF P&F Staffing Contingency. £20,000 to go against P&F Staffing costs 2022-23
- £4,500 vired from General Reserves to 6202 Civic Occasions for Jubilee Celebrations
- £2,800 vired from General Reserves to 6205 Insurance for Property Revaluation Works
- £1,000 vired from 6279 EMF Business Start Up Support Grant to 6219 Covid 19 H&S Materials & Equipment
- £500 vired from 6274 Internet Development to 6211 Website Maintenance to cover extra operational expenditure